

Republic of the Philippines  
PHILIPPINE SCIENCE HIGH SCHOOL - BICOL REGION CAMPUS  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of Philippine Science High School - Bicol Region Campus in the CSC website:

ELSIE G. FERRER  
(Head of Agency)

PSHSB-ADA1-28-2004

Date:

21-Sep-18

| No. | Position Title        | Plantilla Item No. | Salary/<br>Job/<br>Pay<br>Grade | Annual<br>Salary | Qualification Standards        |               |               |               |                               | Place of<br>Assignment                    |
|-----|-----------------------|--------------------|---------------------------------|------------------|--------------------------------|---------------|---------------|---------------|-------------------------------|---|
|     |                       |                    |                                 |                  | Education                      | Training      | Experience    | Eligibility   | Competency<br>(if applicable) |   |
| 1   | Administrative Aide I | PSHSB-ADA1-28-2004 | 1                               | 126,120.00       | Must be able to read and write | None required | None required | None required | NA                            | PSHS-BRC,<br>Tagongtong, Goa,<br>Cam. Sur |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **Oct. 1, 2018**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ELSIE G. FERRER**

**Campus Director**

**Tagongtong, Goa, Camarines Sur**

[egferrer@pshs.edu.ph](mailto:egferrer@pshs.edu.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**