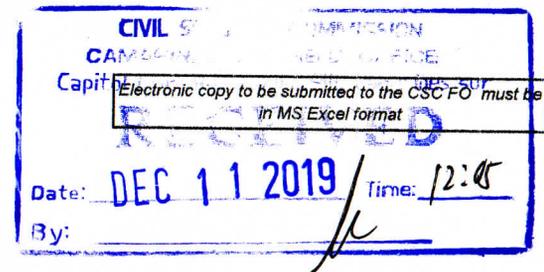


Republic of the Philippines
PHILIPPINE SCIENCE HIGH SCHOOL - BICOL REGION CAMPUS
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE SCIENCE HIGH SCHOOL - BICOL REGION CAMPUS in the CSC website:

[Signature]
LORNA P. HERNANDEZ
HRMO

Date: 12/11/2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide VI	PSHSB-ADA6-21-2004	6	14,847.00	Completion of two-year studies in college or High School Graduate with relevant vocational / trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) / First Level Eligibility	NA	PSHS-BRC, Tagongtong, Goa, Cam. Sur

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 23, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ENGR. LORVI B. PAGOROGON
Director III
Tagongtong, Goa, Camarines Sur
ocd@brc.pshs.edu.ph

This agency upholds Equal Employment Opportunity Principle: "that this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."