



Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program / Project	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Project)
				Ads/Post of IB / REI	Sub/Opn of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2021 CURRENT APPROPRIATION												
I. CAPITAL OUTLAY - Locally Funded Projects												
B.I.h	PSHS Bicol Region Campus - Region V											
	Construction of Materials Recovery Facility	FAD/CISD/SD	PB/SVP	3.23.2021	4.13.2021	Apr 2021	May 2021	GAA	2,000,000.00		2,000,000.00	SVP for Project Engineers SVP for Project Engineers SVP for Project Engineers SVP for Project Engineers SVP for Project Engineers
	Construction of Property Building	FAD/CISD/SD	PB/SVP	12.08.2020	1.11.2021	Feb 2021	Feb 2021	GAA	5,000,000.00		5,000,000.00	
	Repair & Improvement of Dormitory Building (for boys/girls)	CISD	PB/SVP	3.03.2021	3.24.2021	Apr 2021	Apr 2021	GAA	8,000,000.00		8,000,000.00	
	Rehabilitation of School Buildings	FAD/CISD/SD	PB/SVP	3.03.2021	3.24.2021	Apr 2021	Apr 2021	GAA	24,000,000.00		24,000,000.00	
	Site Development	FAD/CISD/SD	PB/SVP	3.23.2021	4.13.2021	Apr 2021	May 2021	GAA	500,000.00		500,000.00	
	Upgrading of Network Infrastructure & Communication System	FAD/CISD/SD	PB/SVP	3.09.2021	3.30.2021	Apr 2021	Apr 2021	GAA	1,000,000.00		1,000,000.00	
	Construction of Motorpool & Parking Area	FAD/CISD/SD	PB/SVP	12.08.2020	1.11.2021	Feb 2021	Feb 2021	GAA	5,000,000.00		5,000,000.00	SVP for Project Engineers
	Implementation of K-12 Program (MITHI-ICT Infranstructure)	CID	PB/SVP	4.26.2021	5.17.2021	May 2021	Jun 2021	GAA	725,000.00		725,000.00	
	TOTAL CO 2020 CURRENT APPROPRIATION								46,225,000.00		46,225,000.00	
II. CAPITAL OUTLAY - EQUIPMENT												
A.II.b.7	1. Information & Communication Equipment	FAD/CISD/SSD	PB/NP (53.5)	3.02.2021	3.22.2021	Apr 2021	Apr 2021	GAA	1,280,000.00		1,280,000.00	offices & comlab
	1. Desktop PC (32 @ 40,000.00)											
	2. Printing Equipment	SPMU & OCD	SVP/NP (53.5)	3.02.2021	3.22.2021	Apr 2021	Apr 2021	GAA	40,000.00		40,000.00	SPMU & OCD
	1. Printer (2 @ 20,000)											
	3. Technical & Scientific Equipment		SVP/NP (53.5)	3.09.2021	3.30.2021	Apr 2021	Apr 2021					
	1. Soxhlet Extractor (1 @ 26,000)	CHEM						GAA	26,000.00		26,000.00	CHEM
	2. 20X-40X Binocular Dissecting Microscope with USB Camera, Optimed (1 @ 40,000)	BIO						GAA	40,000.00		40,000.00	BIO
	3. 40X-2000X Digital Binocular Light Microscope, Optimed (1 @ 39,000)	BIO						GAA	39,000.00		39,000.00	BIO
	4. Digital Function Generator (1 @ 31,000)	PHYSICS						GAA	31,000.00		31,000.00	PHYSICS
	5. Universal Interface850 (1 @ 80,000)	PHYSICS						GAA	80,000.00		80,000.00	PHYSICS
	6. PASCO Capstone Software (Multiple Divece) (1 @ 25,000)	PHYSICS						GAA	25,000.00		25,000.00	PHYSICS



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	7. Solid Top Chest Freezer with Glass Cover 7 cu.ft. (Silver) (1 @ 19,000)							GAA	19,000.00		19,000.00	Science Lab
	8. Digital Oscilloscope (5) 100MHz (1 @ 40,000)							GAA	40,000.00		40,000.00	PHYSICS
	4. ICT SOFTWARE	FAD/CISD/SSD	SVP/ DC/ NP (53.5)	3.02.2021	3.22.2021	Apr 2021	Apr 2021	GAA				
	1. System Restore Software (Deep Freeze) (90@1,500.00)							GAA	135,000.00		135,000.00	
	2. Office Productivity Tools (28 @ 3,000)							GAA	84,000.00		84,000.00	
	TOTAL CO - EO, 2021 CURRENT APPROPRIATION								1,839,000.00		1,839,000.00	
III. MAINTENANCE AND OTHER OPERATING EXPENSES												
A.II.b.7	A. Travel Expenses											Local and foreign travels
	1. Local	FAD/CISD/SSD	NP A-to-A/SVP					GAA	1,621,000.00	1,621,000.00		
	2. Foreign							GAA	583,000.00	583,000.00		
	B. Training & Scholarship Expenses	FAD/CISD/SSD	SVP									
	1. Training		SVP					GAA	1,488,000.00	1,488,000.00		Attendance to seminars / workshops
	2. Insurance		SVP					GAA	56,700.00	56,700.00		
	3. Books		PB/SVP	April 2021	April 2021	May 2021	May 2021	GAA	1,701,000.00	1,701,000.00		
	4. Instructional Supplies		SVP					GAA	1,134,000.00	1,134,000.00		
	5. School Organ		SVP					GAA	567,000.00	567,000.00		
	6. Awards		SVP					GAA	283,700.00	283,700.00		
	7. Educ & Cultural Activities		SVP					GAA	1,701,000.00	1,701,000.00		
	8. Summer Internship		SVP					GAA	270,000.00	270,000.00		
	9. Others(attendance to comp, etc)		SVP					GAA	567,000.00	567,000.00		
	C. Supplies and Materials											
	1. Office Supplies	FAD/CISD/SSD	NP AtoA/SVP					GAA	1,450,000.00	1,450,000.00		Various regular office supplies available/not available at PS
	2. Accountable Forms	FAD	Shopping / SVP / DC					GAA	10,000.00	10,000.00		MDS checkbooks to be purchased at LBP



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	3. Drugs and Medicines	SSD	Shopping / SVP / DC					GAA	121,000.00	121,000.00		
	4. Medical & Dental Laboratory Supplies	SSD	SVP					GAA	616,000.00	616,000.00		
	5. Textbooks and instructional materials	CISD/SSD	PB/SVP/DC					GAA	598,000.00	598,000.00		
	6. Fuel, oil and lubricants	FAD	SVP					GAA	732,000.00	732,000.00		
	7. ICT Office Supplies	FAD/CISD/SD	Shopping / SVP / DC / NP					GAA	680,000.00	680,000.00		
	8. ICT Equipment-Semi-Expendable	FAD/CISD/SD	Shopping / SVP / DC					GAA	300,000.00	300,000.00		
	9. Other supplies & Materials	FAD/CISD/SD	Shopping / SVP / DC					GAA	718,000.00	718,000.00		
	D. Utility Expenses											
	1. Water	FAD	DC					GAA	480,000.00	480,000.00		PDA
	2. Electricity	FAD	DC					GAA	2,856,000.00	2,856,000.00		Electric Cooperative (CASURECO IV)
	E. Communication Services											
	1. Postage, deliveries and courier services	FAD/CISD/SD	SVP/DC					GAA	72,000.00	72,000.00		
	2. Mobile services	FAD/CISD/SD	SVP/DC					GAA	103,000.00	103,000.00		
	3. Landline	FAD/CISD/SD	SVP/DC					GAA	87,000.00	87,000.00		
	4. Internet Expenses	FAD/CISD/SD	PB/SVP/DC					GAA	2,170,000.00	2,170,000.00		
	5. Cable, Satellite, Telegraph and Radio Expenses	FAD/CISD/SD	SVP/DC					GAA	11,000.00	11,000.00		
	F. Awards, Rewards and Prizes	CID	SVP/DC					GAA	50,000.00	50,000.00		
	G. Extraordinary & Misc Expenses	OCD	SVP/DC					GAA	116,000.00	116,000.00		
	H. Professional Services											
	1. Legal services	FAD	SVP					GAA	10,000.00	10,000.00		
	2. Auditing services	COA	Shopping / SVP / DC					GAA	50,000.00	50,000.00		for COA Auditors
	3. Consultancy services	FAD	SVP					GAA	200,000.00	200,000.00		
	4. Other professional services	FAD	SVP					GAA	400,000.00	400,000.00		Includes honorarium of resource speakers



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	I. General Services											
	1. Environment / sanitary services	FAD	SVP					GAA	120,000.00	120,000.00		
	2. Janitorial services	FAD	PB	10.07.20	11.03.20	Jan 2021	Jan 2021	GAA	1,477,000.00	1,477,000.00		
	3. Security services	FAD	PB	10.07.20	11.03.20	Jan 2021	Jan 2021	GAA	2,251,000.00	2,251,000.00		
	4. Other general services	FAD	SVP					GAA	1,416,000.00	1,416,000.00		
	J. Repairs and Maintenance											
	1. Land improvements	FAD	SVP					GAA	84,000.00	84,000.00		Includes labor and materials for the repairs and maintenance
	2. School buildings	FAD	SVP					GAA	200,000.00	200,000.00		
	3. Other Structures	FAD	SVP					GAA	100,000.00	100,000.00		
	4. Hostels & Dormitory	FAD	SVP					GAA	256,000.00	256,000.00		
	5. Other Machinery & Equipment	FAD	SVP					GAA	150,000.00	150,000.00		
	6. Office equipment	FAD	SVP					GAA	75,000.00	75,000.00		
	7. Furnitures & Fixtures	FAD	SVP					GAA	56,000.00	56,000.00		
	8. ICT equipment	FAD	SVP					GAA	200,000.00	200,000.00		
	9. Technical & Scientific Equipment	FAD	SVP					GAA	100,000.00	100,000.00		
	10. Motor vehicles	FAD	SVP					GAA	351,000.00	351,000.00		Includes maintenance of tires, battery & change oil
	K. Taxes, Insurance Premiums and Other Fees											
	1. Insurance Expenses	FAD	NP A-to-A					GAA	2,938,000.00	2,938,000.00		Insurance with GSIS Bond of officers at the BOT Bond of officers at the BOT
	2. Fidelity bond premium	FAD	NP A-to-A					GAA	173,000.00	173,000.00		
	3. Taxes, Duties and Licenses	FAD	NP A-to-A					GAA	60,000.00	60,000.00		
	L. Advertising Expensees	FAD	NP/SVP					GAA	60,000.00	60,000.00		includes advertisement of vacant positions
	M. Subscription Expenses	FAD	NP/SVP					GAA	187,000.00	187,000.00		newspaper, journals and magazines
	N. Printing and Publication	FAD	NP/SVP					GAA	120,000.00	120,000.00		tarpauling printing, fliers, souvenirs



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	O. Representation Expenses	FAD	NP/SVP					GAA	450,000.00	450,000.00		meals and accommodation for the conduct of seminars/trainings/workshops
	P. Transportation & Delivery Expenses	FAD	NP/SVP					GAA	138,000.00	138,000.00		freight cost on deliveries of supplies and equipment
	Q. Rent of Motor Vehicles	FAD	NP/SVP					GAA	50,000.00	50,000.00		for transport of personnel/visitors
	R. Membership Dues and Contributions to Orgs	FAD	NP/SVP					GAA	53,000.00	53,000.00		
	S. Other MOOE	FAD	NP/SVP					GAA	100,000.00	100,000.00		
	T. Implementation of K-12 Program (MITHI-ICT Infrastructure) ICT Software Subscription Expenses	FAD	NP/SVP					GAA	30,000.00	30,000.00		
TOTAL MOOE, 2021 CURRENT APPROPRIATION										32,997,400.00		
TOTAL, APP FOR FY 2021										81,061,400.00	32,997,400.00	48,064,000.00

Prepared by:

AGNES B. AGNAS
Administrative Officer V

Concurred by BAC Members:

JAY P. BASSIG
Vice Chairperson

FELY B. BUERA
Member

MYLENE O. JOAQUIN
Member

JANETH D. ADAN
Member

Recommending Approval:

SEVEDIO J. MALATE
BAC Chairperson

Approved by:

LORVI B. PAGOROGON, RPAE, MHWQ
Director III