



Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Program / Project	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief des of Program/Project)
				Ads/Post of IB / REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2022 CURRENT APPROPRIATION												
I. INFRASTRUCTURE PROJECTS												
II. CAPITAL OUTLAY - EQUIPMENT												
A.II.b.7	1. Technical Scientific Equipment	CISD	SVP					GAA	250,000.00		250,000.00	
	TOTAL CO - EO, 2022 CURRENT APPROPRIATION								250,000.00		250,000.00	
III. MAINTENANCE AND OTHER OPERATING EXPENSES												
A.II.b.7	A. Travel Expenses (Local & Foreign)	FAD/CISD/ SSD	NP A-to-A /SVP					GAA	2,204,000.00	2,204,000.00		Local and foreign travels
	B. Training and Scholarship Expenses	FAD/CISD/ SSD	SVP					GAA	25,214,000.00	25,214,000.00		Attendance to seminars / workshops
	C. Supplies and Materials											
	1. ICT Office Supplies	FAD/CISD/ SSD	SVP/DC/NP/ Shopping					GAA	805,000.00	805,000.00		Various regular office supplies available/not available at PS MDS checkbooks to be purchased at LBP
	2. Office Supplies	FAD/CISD/ SSD	SVP/DC/NP/ Shopping					GAA	1,534,000.00	1,534,000.00		
	3. Accountable Forms	FAD	SVP/DC/NP/ Shopping					GAA	10,000.00	10,000.00		
	4. Drugs and Medicines	SSD	SVP/DC/NP/ Shopping					GAA	121,000.00	121,000.00		
	5. Medical & Dental Laboratory Supplies	SSD	SVP/DC/NP/ Shopping					GAA	616,000.00	616,000.00		
	6. Fuel, oil and lubricants	FAD	SVP/DC/NP/ Shopping					GAA	753,000.00	753,000.00		
	7. Textbooks and Instructional Materials	CISD/SSD	SVP/DC/NP/ Shopping					GAA	598,000.00	598,000.00		
	8. Information & Tech Eqpt - Semi-Exp	FAD/CISD/ SSD	SVP/DC/NP/ Shopping					GAA	175,000.00	175,000.00		
	9. Other Supplies and Materials	FAD/CISD/ SSD	SVP/DC/NP/ Shopping					GAA	1,218,000.00	1,218,000.00		



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	D. Utility Expenses											
	1. Water	FAD	DC					GAA	480,000.00	480,000.00		PDA Electric Cooperative (CASURECO IV)
	2. Electricity	FAD	DC					GAA	2,856,000.00	2,856,000.00		
	E. Communication Services											
	1. Postage and courier services	FAD/CISD/	SVP/DC					GAA	87,000.00	87,000.00		
	2. Telephone Expenses - Mobile	FAD/CISD/	SVP/DC					GAA	174,000.00	174,000.00		
	3. Telephone Expenses - Landline	FAD/CISD/	SVP/DC					GAA	87,000.00	87,000.00		
	4. Internet Subscription Expenses	FAD/CISD/	SVP/DC					GAA	1,870,000.00	1,870,000.00		
	5. Cable, Satellite, Telegraph and Radio	FAD/CISD/	SVP/DC					GAA	11,000.00	11,000.00		
	F. Awards, Rewards and Prizes	FAD/CID	SVP/DC					GAA	100,000.00	100,000.00		
	G. Extraordinary & Misc Expenses											
	1. Extraordinary Expenses	OCD						GAA	116,000.00	116,000.00		
	H. Professional Services											
	1. Legal services	FAD	SVP					GAA	10,000.00	10,000.00		for COA Auditors Includes honorarium of resource speakers
	2. Auditing services	COA	Shopping/ SVP/DC					GAA	50,000.00	50,000.00		
	3. Consultancy services	FAD	SVP					GAA	200,000.00	200,000.00		
	4. Other professional services	FAD	SVP					GAA	400,000.00	400,000.00		
	I. General Services											
	1. Environment / sanitary services	FAD	SVP					GAA	300,000.00	300,000.00		
	2. Janitorial services	BAC/FAD	PB	Sept 2021	Oct 2021	Oct 2021		GAA	1,687,000.00	1,687,000.00		
	3. Security services	BAC/FAD	PB	Sept 2021	Oct 2021	Oct 2021		GAA	3,141,000.00	3,141,000.00		
	4. Other general services	FAD	SVP					GAA	1,616,000.00	1,616,000.00		
	K. Repairs and Maintenance									-		
	1. Land Improvements	FAD	SVP					GAA	95,000.00	95,000.00		Includes labor and materials for the repairs
	2. School buildings	FAD	SVP					GAA	200,000.00	200,000.00		



PHILIPPINE SCIENCE HIGH SCHOOL - BICOL REGION CAMPUS

Tagongtong, Goa, Camarines Sur

Mobile Number 09472063278 (Smart) / 09568070784 (Globe)

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	3. Other Structures	FAD	SVP					GAA	100,000.00	100,000.00		Includes maintenance of tires, battery & change
	4. Hostels & Dormitories	FAD	SVP					GAA	256,000.00	256,000.00		
	5. Office equipment	FAD	SVP/DC					GAA	100,000.00	100,000.00		
	6. ICT equipment	FAD	SVP/NP/DC					GAA	200,000.00	200,000.00		
	7. Technical & Scientific Equipment	FAD	SVP/ DC					GAA	200,000.00	200,000.00		
	8. Other Machinery & Equipment	FAD	SVP /DC					GAA	150,000.00	150,000.00		
	9. Motor Vehicle	FAD	SVP					GAA	420,000.00	420,000.00		
	10. Furnitures & Fixtures	FAD	SVP					GAA	100,000.00	100,000.00		
	L. Taxes, Insurance Premiums and Other Fees									-		
	1. Tax, duties and licenses	FAD	NP A-to-A					GAA	60,000.00	60,000.00		Bond of officers at the Bureau of the Treasury Insurance with GSIS
	2. Fidelity bond premium	FAD	NP A-to-A					GAA	173,000.00	173,000.00		
	3. Insurance Expenses	FAD	NP A-to-A					GAA	2,938,000.00	2,938,000.00		
	M. Advertising Expenses	FAD	NP/SVP					GAA	60,000.00	60,000.00		includes advertisement of vacant positions
	N. Printing & Publication Expenses	FAD	NP/SVP					GAA	120,000.00	120,000.00		newspaper, journals and magazines
	O. Representation Expenses	FAD	NP/SVP					GAA	300,000.00	300,000.00		meals and accomodation for the conduct of seminars/trainings/ workshops
	P. Transportation & Delivery Expenses	FAD	SVP					GAA	138,000.00	138,000.00		freight cost on deliveries of supplies and equipment
	Q. Rent - Motor Vehicles	FAD	NP/SVP					GAA	50,000.00	50,000.00		for transport of personnel/visitors
	R. Membership, Dues and Contributions	FAD	NP/SVP					GAA	74,000.00	74,000.00		



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	S. ICT Software Subscription Expenses	FAD	NP/SVP					GAA	300,000.00	300,000.00		
	T. Other Subscription Expenses	FAD	NP/SVP					GAA	150,000.00	150,000.00		
	U. Other MOOE	FAD	NP/SVP					GAA	100,000.00	100,000.00		
	TOTAL MOOE, 2022 CURRENT APPROPRIATION								52,717,000.00	52,717,000.00		
	C. Scholarship Expenses											
	1. Insurance for Student for SY2022-2023		NP GTG					GAA	53,900.00	53,900.00		532 students for CY 2022-2023
	2. Books		PB/SVP/DC	Jun 2022	Jul 2022	Jul 2022		GAA	1,617,000.00	1,617,000.00		
	3. Instructional Materials		SVP/DC					GAA	1,078,000.00	1,078,000.00		
	4. School Organ		SVP					GAA	539,000.00	539,000.00		
	5. Awards		SVP					GAA	269,500.00	269,500.00		
	6. Educational & Cultural Activities		SVP					GAA	1,617,000.00	1,617,000.00		
	7. Summer Internship		SVP					GAA	270,000.00	270,000.00		
	7. Others		SVP					GAA	539,000.00	539,000.00		
	TOTAL SCHOLARSHIP GRANT/EXPENSES, 2022 CURRENT APPROPRIATION								5,983,400.00	5,983,400.00		
	TOTAL, APP FOR FY 2022								58,950,400.00	58,700,400.00	250,000.00	

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