

OFFICE:

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RISK ASSESSMENT

Risk Identified	Likelihood (A)	Justification	Consequence (B)	Justification	Risk Level (AxB)	Controls Available	Acceptable Level	Risk Treatment
Students may not acquire desired learning competencies for specialization years program (SYP).	3	Hectic schedule; heavy curriculum	3	Congested topics in the curriculum	9	Conduct of remedial classes	9	Curriculum review, evaluation, and revision
Students may withdraw or abandon scholarship	3	Difficulty in coping with the demands of the curriculum especially in math and science	3	Lack of interest; low aptitude in science and math; forced to study in PSHS	9	Devise interesting learning experiences; use differentiated instruction; offer remedial classes; offer academic consultation; hold parent-teacher conference	9	Implementation of career guidance program; train teachers in differentiated instruction; conduct of intervention program
The school has students who do not manage their time wisely.	3	Poor time management; excessive co-curricular activities	3	Poor management of priorities	9	Time management seminar; counselling	9	Intensive monitoring of academic requirements; implement regulatory policies on conduct of co-curricular activities
Low quality research outputs	3	Lack of guidance in conducting STEM research	3	Lack of commitment to advise students in their research	9	Give workload units for research advising and give overload pay; strengthen partnership with research institutes	9	Conduct research review by experts
Poor performance in interschool academic competitions	3	Lack of intensive review and coaching	3	Lack of consideration for contestants to accomplished missed requirements and exams	9	Fixed schedule of review and trainings	9	Establish system-wide policy on grant of incentives for contest winners; set guidelines in selecting contestants
Failure to deliver the intended curriculum due to lack of experts and resources	3	Some teachers have no training in the subject area they are assigned to teach	3	Teachers can't offer beyond their capabilities	9	Teachers may be sent for further training	9	(Engage teachers in capability training; tap experts from universities; consider team teaching and peer mentoring) ACCEPT
Lack of available substitute teachers to facilitate instruction	3	Unexpected absence of faculty members	3	Emergency cases involving faculty members or an immediate family member	9	Swapping of schedule is allowed.	9	Adjustment of schedule of classes as needs arise.

OPPORTUNITY ASSESSMENT

Opportunity Identified	Likelihood (A)	Justification	Impact (B)	Justification	Opportunity Level (AxB)	Controls Available	Acceptable Level	Opportunity Treatment
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Tap resource speakers on content areas and teaching strategies	3	Difficult to get commitment from experts; minimal honorarium	3	Productivity is higher because there is confidence in the experts tapped.	9	Limited budget for honorarium		ACCEPT
Tap resource speakers on content areas and teaching strategies	4	Intensified review and trainings; quality instruction and mastery of competencies	4	Winning is higher due to competent and dedicated teachers, coaches and students, and advanced curriculum.	16	Recognition, teacher promotion, enrichment program		ACCEPT
Excel in interschool academic contests, aptitude tests, and international assessments.	4	Quarterly review of curriculum implementation	4	Review and evaluation are possible per department in the campus level. Address difficulties like overloaded topics, availability of resources, etc.	16	In-service training of teachers, departmental feedback session, scholarship meeting, system-wide review and evaluation of curriculum		ACCEPT (Conduct regular review and evaluation of the curriculum.)
Conduct intensive review and evaluation of PSHS curriculum	4	Strategically scheduled school events and efficient communication of activities and events	4	Meaningful partnership is achievable through advanced scheduling of events and efficient communication.	16	School calendar, PTA meetings, project partnership	8	ACCEPT
Hiring of highly competent teachers for the specialization years	4	Strengthen HR recruitment by directly building partnership with good performing universities and colleges to hire qualified and competent	4	More applicants means higher chances to recruit qualified and competent teachers.	16	Minimum Qualification Standards (MQS)		ACCEPT