

Republic of the Philippines
Department of Science and Technology
Philippine Science High School System
PHILIPPINE SCIENCE HIGH SCHOOL – BICOL REGION CAMPUS
Bids and Awards Committee
Tagongtong, Goa, Camarines Sur 4422 <http://www.brc.pshs.edu.ph>



Pursuit of Truth



Passion for Excellence

Commitment to Service

Procurement of E-Journals (Supply and Delivery)

November 24, 2023

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

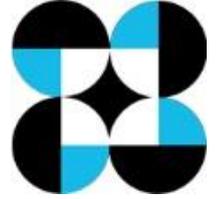
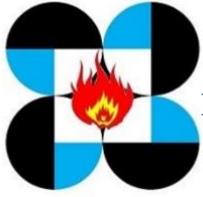
SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019).

Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



INVITATION TO BID FOR THE PROCUREMENT OF E-JOURNALS (SUPPLY AND DELIVERY)

1. The *Philippine Science High School-Bicol Region Campus*, through the *General Appropriations Act 2023* intends to apply the hereunder Approved Budget of Contracts (ABCs) in total amount of **One Million Six Hundred Thousand Pesos** (Php 1,600,000.00) for the Procurement of E-Journals (Supply and Delivery).

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *Philippine Science High School-Bicol Region Campus* now invites bids for the above Procurement Project. Delivery of Goods is required in Thirty (30) calendar days. Bidders should have completed within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from *Philippine Science High School-Bicol Region Campus* and inspect the Bidding Documents at the address given below from 8:00 in the morning to 5:00 in the afternoon.
5. A complete set of Bidding Documents may be acquired by interested bidders on *November 24, 2023* from the given address and website/s below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php 5000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees either *in person or through electronic means*.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *Philippine Science High School-Bicol Region Campus* will hold a Pre-Bid Conference¹ on *December 1, 10:00 AM at the Board Room, Administration Bldg, PSHS-BRC, Goa, Camarines Sur* and/or through videoconferencing/webcasting via *Google Meet or Zoom* which shall be open to prospective bidders
7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address as indicated below, (ii) online or electronic submission as indicated below, or (iii) both} on or before *December 14,2023 10:00 AM*. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 15.
9. Bid opening shall be on *December 14,2023 , 10:05AM* at the given address below and/or through *Google Meet/ZOOM (link shall be sent to interested bidders who will join the bidding)*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Partial bids are NOT allowed.
10. The Philippine Science High School Bicol Region reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

(Sgd) JOY MELGA B. OLAZO
BAC Secretariat Chairperson
Philippine Science High School-Bicol Region Campus
Tagongtong, Goa, Camarines Sur
Email ad: bac@brc.pshs.edu.ph
Mobile Number: 09175801318
School website: brc.pshs.edu.ph

You may visit the following websites:

For downloading of Bidding Documents: *PhilGEPS, brc.pshs.edu.ph*

For online bid submission: *bac@brc.pshs.edu.ph*

(Sgd) SEVEDEO J. MALATE
BAC Chairperson

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, **Philippine Science High School - Bicol Region Campus** wishes to receive Bids for the **Procurement of E-Journals (Supply and Delivery)** with Project Identification Number *E-Journ 2023-01*.

The Procurement Project (referred to herein as “Project”) is referred to online journals as reference or research materials the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1 The GOP through the source of funding as indicated below for 2023 in the total amount of **One Million Six Hundred Thousand Pesos (Php 1,600,000.00)**.

2.2 The source of funding is the General Appropriations Act 2023.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
- a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address **Philippine Science High School -**

Bicol Region Campus and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **two (2) years** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until **120 calendar days**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

Option 1 – One Project having several items which shall be awarded as One contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the BDS.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
1	The procuring entity is Philippine Science High School-Bicol Region Campus The name of the Contract is Procurement of E-Journals (Supply and Delivery)
2	The Funding Source is: The Government of the Philippines (GOP) through <i>General Appropriations Act FY 2023</i> in the amount of One Million Six Hundred Thousand Pesos (Php 1,600,000.00) .
5.3	Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, and must be at least fifty percent (50%) of the ABC. For this purpose, contracts similar to the Project shall be: a) Procurement of online journals and reference materials. b) Completed within two (2) years prior to the deadline for the submission and receipt of bids.
7.1.a	Subcontracting is not allowed.
8	The Philippine Science High School - Bicol Region Campus will hold a Pre-Bid Conference on December 1, 2023, 10:00 AM at PSHS-BRC Board Room and/or through video conferencing or webcasting via zoom, link of which shall be given upon submission of an intent and/or request sent to bac@brc.pshs.edu.ph . or it shall be posted through the campus' website or FB page.
12	The price of the Goods shall be quoted DDP Philippine Science High School - Bicol Region Campus or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: a. The amount of not less than thirty –two thousand pesos (Php 32,000.00) if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than Eighty Thousand Pesos (Php 80,000.00) if bid security is in Surety Bond.
14.2	Bid Security shall be valid until 120 calendar days.

15.	<p>Each Bidder shall submit <i>one [1]</i> original and <i>three [3]</i> copies of the first and second components of its bid.</p> <p>For online or electronic submission of bids, electronic copies of bid documents must use a two-factor security procedure consisting of an archive format compression and password protection to ensure the security, integrity and confidentiality of the bids submitted. The first compressed archive folder must contain the technical documents and the other will be the financial.</p> <p>An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.</p>
16	<p>Bids shall be submitted on or before December 14, 2023 at 10AM at PSHS-BRC, Tagongtong, Goa, Camarines Sur</p> <p>Likewise, for electronic submission, bids must be sent on or before the said date to <i>bac@brc.pshs.edu.ph</i></p>
17.1	<p>The BAC shall open the Bids in public at 10:05 AM, December 14, 2023 at the Conference Room, Admin Bldg., PSHS-BRC, Tagongtong, Goa, Camarines Sur.</p> <p>For electronic submission, the password shall be disclosed only during the bid opening which may be done in person or face-to-face through videoconferencing, webcasting or similar technology.</p>
19.2	<p>Partial bids are NOT allowed.</p>
19.3	<p>The descriptions of the items are indicated in Section VII (Technical Specifications).</p>
19.4	<p>The project will be awarded as One Lot or One Project with several items.</p>

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery terms applicable to this Contract are delivered to <i>PHILIPPINE SCIENCE HIGH SCHOOL-BICOL REGION CAMPUS</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is SEVEDEO J. MALATE, BAC Chairman.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ul style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –(Not applicable)

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

Select appropriate requirements and delete the rest.

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of [*indicate here the time period specified. If not used indicate a time period of three times the warranty period*].

Spare parts or components shall be supplied as promptly as possible, but in any case, within [*insert appropriate time period*] months of placing the order.

	<p>Packaging (Not applicable)</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>

	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	No further conditions.
4	No further conditions.

Section VI. Schedule of Requirements

The delivery schedule is THIRTY CALENDAR DAYS (30) after receipt of purchase order or Notice to Proceed.

Section VII. Technical Specifications

Technical Specifications

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
	Technical specifications	
	Warranty period	
	After sales service	

Technical Specifications

NAME OF PROJECT: Procurement of E-Journals (Supply and Delivery)			
LOCATION: Philippine Science High School- Bicol Region Campus, Tagongtong, Goa, Camarines Sur			
ITEM	Journal Title	ISSN	Comply/ Not Comply
1	Accident Analysis & Prevention	0001-4575	
2	Acta Astronautica	0094-5765	
3	Acta Biomaterialia	1742-7061	
4	Acta Materialia	1359-6454	
5	Acta Mathematica Scientia	0252-9602	
6	Acta Mechanica Solida Sinica	0894-9166	
7	Acta Metallurgica et Materialia	0956-7151	
8	Ad Hoc Networks	1570-8705	
9	Additive Manufacturing	2214-8604	
10	Advanced Cement Based Materials	1065-7355	
11	Advanced Engineering Informatics	1474-0346	
12	Advanced Powder Technology	0921-8831	
13	Advances in Applied Mathematics	0196-8858	
14	Advances in Colloid and Interface Science	0001-8686	
15	Advances in Engineering Software	0965-9978	
16	Advances in Life Course Research	1040-2608	
17	Advances in Mathematics	0001-8708	
18	Advances in Space Research	0273-1177	
19	Advances in Water Resources	0309-1708	
20	Aeolian Research	1875-9637	
21	Aerospace Science and Technology	1270-9638	
22	AEU - International Journal of Electronics and Communications	1434-8411	
23	Agricultural and Forest Meteorology	0168-1923	
24	Air & Space Europe	1290-0958	
25	Aircraft Design	1369-8869	
26	Algal Research	2211-9264	
27	Analytic Methods in Accident Research	2213-6657	
28	Analytica Chimica Acta	0003-2670	
29	Analytical Biochemistry	0003-2697	
30	Annales de Paléontologie	0753-3969	
31	Annals of Nuclear Energy	0306-4549	
32	Annals of Physics	0003-4916	
33	Annals of Pure and Applied Logic	0168-0072	

	Journal Title	ISSN	Comply/ Not Comply
34	Annual Reviews in Control	1367-5788	
35	Anthropocene	2213-3054	
36	Applied Acoustics	0003-682X	
37	Applied and Computational Harmonic Analysis	1063-5203	
38	Applied Catalysis A: General	0926-860X	
39	Applied Catalysis B: Environmental	0926-3373	
40	Applied Clay Science	0169-1317	
41	Applied Energy	0306-2619	
42	Applied Ergonomics	0003-6870	
43	Applied Geochemistry	0883-2927	
44	Applied Materials Today	2352-9407	
45	Applied Mathematical Modelling	0307-904X	
46	Applied Mathematics and Computation	0096-3003	
47	Applied Mathematics Letters	0893-9659	
48	Applied Numerical Mathematics	0168-9274	
49	Applied Ocean Research	0141-1187	
50	Applied Radiation and Isotopes	0969-8043	
51	Applied Soft Computing	1568-4946	
52	Applied Superconductivity	0964-1807	
53	Applied Surface Science	0169-4332	
54	Applied Thermal Engineering	1359-4311	
55	Artificial Intelligence	0004-3702	
56	Artificial Intelligence in Engineering	0954-1810	
57	Artificial Intelligence in Medicine	0933-3657	
58	Astronomy and Computing	2213-1337	
59	Astroparticle Physics	0927-6505	
60	Atmospheric Environment	1352-2310	
61	Atmospheric Pollution Research	1309-1042	
62	Atmospheric Research	0169-8095	
63	Atomic Data and Nuclear Data Tables	0092-640X	
64	Automatica	0005-1098	
65	Automation in Construction	0926-5805	
66	Big Data Research	2214-5796	
67	Bioactive Carbohydrates and Dietary Fibre	2212-6198	
68	Biochemical Engineering Journal	1369-703X	
69	Biochemical Systematics and Ecology	0305-1978	
70	Biochimica et Biophysica Acta (BBA) - Proteins and Proteomics	1570-9639	
71	Biocybernetics and Biomedical Engineering	0208-5216	
72	Bioelectrochemistry	1567-5394	
73	Bioelectrochemistry and Bioenergetics	0302-4598	

	Journal Title	ISSN	Comply/ Not Comply
74	Biologically Inspired Cognitive Architectures	2212-683X	
75	Biomass and Bioenergy	0961-9534	
76	Biomaterials	0142-9612	
77	Biomedical Signal Processing and Control	1746-8094	
78	Biomolecular Engineering	1389-0344	
79	Bioorganic & Medicinal Chemistry	0968-0896	
80	Bioorganic & Medicinal Chemistry Letters	0960-894X	
81	Bioorganic Chemistry	0045-2068	
82	Biophysical Chemistry	0301-4622	
83	Bioprinting	2405-8866	
84	Bioresource Technology	0960-8524	
85	Bioresource Technology Reports	2589-014X	
86	Biosensors and Bioelectronics	0956-5663	
87	Biosystems	0303-2647	
88	Biosystems Engineering	1537-5110	
89	Biotechnology Advances	0734-9750	
90	Biotribology	2352-5738	
91	Building and Environment	0360-1323	
92	Bulletin des Sciences Mathématiques	0007-4497	
93	Calphad	0364-5916	
94	Carbohydrate Polymers	0144-8617	
95	Carbohydrate Research	0008-6215	
96	Carbon	0008-6223	
97	Card Technology Today	0965-2590	
98	Case Studies on Transport Policy	2213-624X	
99	Catalysis Communications	1566-7367	
100	Catalysis Today	0920-5861	
101	CATENA	0341-8162	
102	Cement and Concrete Composites	0958-9465	
103	Cement and Concrete Research	0008-8846	
104	Ceramics International	0272-8842	
105	Chaos, Solitons & Fractals	0960-0779	
106	Chemical Data Collections	2405-8300	
107	Chemical Engineering and Processing - Process Intensification	0255-2701	
108	Chemical Engineering Journal	1385-8947	
109	Chemical Engineering Research and Design	0263-8762	
110	Chemical Engineering Science	0009-2509	
111	Chemical Geology	0009-2541	
112	Chemical Physics	0301-0104	
113	Chemical Physics Letters	0009-2614	

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114	Chemistry and Physics of Lipids	0009-3084	
115	Chemometrics and Intelligent Laboratory Systems	0169-7439	
116	China Particuology	1672-2515	
117	Chinese Astronomy and Astrophysics	0275-1062	
118	Chinese Chemical Letters	1001-8417	
119	Chinese Journal of Analytical Chemistry	1872-2040	
120	Chinese Journal of Catalysis	1872-2067	
121	Chinese Journal of Chemical Engineering	1004-9541	
122	Chinese Journal of Physics	0577-9073	
123	CIRP Annals	0007-8506	
124	CIRP Journal of Manufacturing Science and Technology	1755-5817	
125	Clinical Mass Spectrometry	2376-9998	
126	Clinical Plasma Medicine	2212-8166	
127	Coastal Engineering	0378-3839	
128	Cognitive Systems Research	1389-0417	
129	Cold Regions Science and Technology	0165-232X	
130	Colloid and Interface Science Communications	2215-0382	
131	Colloids and Surfaces A: Physicochemical and Engineering Aspects	0927-7757	
132	Colloids and Surfaces B: Biointerfaces	0927-7765	
133	Combustion and Flame	0010-2180	
134	Communications in Nonlinear Science and Numerical Simulation	1007-5704	
135	Composite Structures	0263-8223	
136	Composites	0010-4361	
137	Composites Business Analyst	1464-2840	
138	Composites Communications	2452-2139	
139	Composites Engineering	0961-9526	
140	Composites Manufacturing	0956-7143	
141	Composites Part A: Applied Science and Manufacturing	1359-835X	
142	Composites Part B: Engineering	1359-8368	
143	Composites Science and Technology	0266-3538	
144	Computational and Theoretical Chemistry	2210-271X	
145	Computational and Theoretical Polymer Science	1089-3156	
146	Computational Biology and Chemistry	1476-9271	
147	Computational Condensed Matter	2352-2143	
148	Computational Geometry	0925-7721	
149	Computational Materials Science	0927-0256	
150	Computational Statistics & Data Analysis	0167-9473	
151	Computational Toxicology	2468-1113	
152	Computer Aided Geometric Design	0167-8396	
153	Computer Audit Update	0960-2593	

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154	Computer Communications	0140-3664	
155	Computer Fraud & Security Bulletin	0142-0496	
156	Computer Integrated Manufacturing Systems	0951-5240	
157	Computer Languages	0096-0551	
158	Computer Languages, Systems & Structures	1477-8424	
159	Computer Law & Security Review	0267-3649	
160	Computer Methods and Programs in Biomedicine	0169-2607	
161	Computer Methods in Applied Mechanics and Engineering	0045-7825	
162	Computer Networks	1389-1286	
163	Computer Networks and ISDN Systems	0169-7552	
164	Computer Physics Communications	0010-4655	
165	Computer Science Review	1574-0137	
166	Computer Speech & Language	0885-2308	
167	Computer Standards & Interfaces	0920-5489	
168	Computer Vision and Image Understanding	1077-3142	
169	Computer-Aided Design	0010-4485	
170	Computerized Medical Imaging and Graphics	0895-6111	
171	Computers & Chemical Engineering	0098-1354	
172	Computers & Chemistry	0097-8485	
173	Computers & Electrical Engineering	0045-7906	
174	Computers & Fluids	0045-7930	
175	Computers & Geosciences	0098-3004	
176	Computers & Graphics	0097-8493	
177	Computers & Industrial Engineering	0360-8352	
178	Computers & Mathematics with Applications	0898-1221	
179	Computers & Operations Research	0305-0548	
180	Computers & Security	0167-4048	
181	Computers & Structures	0045-7949	
182	Computers and Biomedical Research	0010-4809	
183	Computers and Electronics in Agriculture	0168-1699	
184	Computers and Geotechnics	0266-352X	
185	Computers in Biology and Medicine	0010-4825	
186	Computers in Human Behavior	0747-5632	
187	Computers in Industry	0166-3615	
188	Computers, Environment and Urban Systems	0198-9715	
189	Computing Systems in Engineering	0956-0521	
190	Construction and Building Materials	0950-0618	
191	Continental Shelf Research	0278-4343	
192	Control Engineering Practice	0967-0661	
193	Coordination Chemistry Reviews	0010-8545	

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194	Corrosion Science	0010-938X	
195	COSPAR Information Bulletin	0045-8732	
196	Cretaceous Research	0195-6671	
197	Cryogenics	0011-2275	
198	Crystal Engineering	1463-0184	
199	Current Applied Physics	1567-1739	
200	Current Opinion in Biomedical Engineering	2468-4511	
201	Current Opinion in Biotechnology	0958-1669	
202	Current Opinion in Chemical Biology	1367-5931	
203	Current Opinion in Chemical Engineering	2211-3398	
204	Current Opinion in Colloid & Interface Science	1359-0294	
205	Current Opinion in Electrochemistry	2451-9103	
206	Current Opinion in Environmental Sustainability	1877-3435	
207	Current Opinion in Green and Sustainable Chemistry	2452-2236	
208	Current Opinion in Solid State and Materials Science	1359-0286	
209	Current Opinion in Systems Biology	2452-3100	
210	Data & Knowledge Engineering	0169-023X	
211	Decision Support Systems	0167-9236	
212	Deep Sea Research Part I: Oceanographic Research Papers	0967-0637	
213	Deep Sea Research Part II: Topical Studies in Oceanography	0967-0645	
214	Dendrochronologia	1125-7865	
215	Dental Materials	0109-5641	
216	Desalination	0011-9164	
217	Design Studies	0142-694X	
218	Diamond and Related Materials	0925-9635	
219	Differential Geometry and its Applications	0926-2245	
220	Digital Applications in Archaeology and Cultural Heritage	2212-0548	
221	Digital Investigation	1742-2876	
222	Digital Signal Processing	1051-2004	
223	Discrete Applied Mathematics	0166-218X	
224	Discrete Mathematics	0012-365X	
225	Discrete Optimization	1572-5286	
226	Displays	0141-9382	
227	Dyes and Pigments	0143-7208	
228	Dynamics of Atmospheres and Oceans	0377-0265	
229	Earth and Planetary Science Letters	0012-821X	
230	Earth Science Frontiers	1872-5791	
231	Earth-Science Reviews	0012-8252	
232	Econometrics and Statistics	2452-3062	
233	Education for Chemical Engineers	1749-7728	

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234	Electric Power Systems Research	0378-7796	
235	Electrochemistry Communications	1388-2481	
236	Electrochimica Acta	0013-4686	
237	Electronic Commerce Research and Applications	1567-4223	
238	Electronic Notes in Discrete Mathematics	1571-0653	
239	Energy	0360-5442	
240	Energy and Buildings	0378-7788	
241	Energy and Climate Change	2666-2787	
242	Energy Conversion and Management	0196-8904	
243	Energy Economics	0140-9883	
244	Energy for Sustainable Development	0973-0826	
245	Energy Policy	0301-4215	
246	Energy Research & Social Science	2214-6296	
247	Energy Storage Materials	2405-8297	
248	Energy Strategy Reviews	2211-467X	
249	EnergyChem	2589-7780	
250	Engineering Analysis with Boundary Elements	0955-7997	
251	Engineering Applications of Artificial Intelligence	0952-1976	
252	Engineering Failure Analysis	1350-6307	
253	Engineering Fracture Mechanics	0013-7944	
254	Engineering Geology	0013-7952	
255	Engineering Structures	0141-0296	
256	Entertainment Computing	1875-9521	
257	Environmental Impact Assessment Review	0195-9255	
258	Environmental Modelling & Software	1364-8152	
259	Environmental Science & Policy	1462-9011	
260	Environmental Software	0266-9838	
261	Enzyme and Microbial Technology	0141-0229	
262	Estuarine, Coastal and Shelf Science	0272-7714	
263	eTransportation	2590-1168	
264	European Journal of Combinatorics	0195-6698	
265	European Journal of Control	0947-3580	
266	European Journal of Mechanics - A/Solids	0997-7538	
267	European Journal of Mechanics - B/Fluids	0997-7546	
268	European Journal of Medicinal Chemistry	0223-5234	
269	European Journal of Operational Research	0377-2217	
270	European Journal of Solid State and Inorganic Chemistry	0992-4361	
271	European Journal of Ultrasound	0929-8266	
272	European Polymer Journal	0014-3057	

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273	European Research in Telemedicine / La Recherche Européenne en Télémedecine	2212-764X	
274	Exergy, An International Journal	1164-0235	
275	Experimental Thermal and Fluid Science	0894-1777	
276	Expert Systems with Applications	0957-4174	
277	Expositiones Mathematicae	0723-0869	
278	Extreme Mechanics Letters	2352-4316	
279	Finite Elements in Analysis and Design	0168-874X	
280	Finite Fields and Their Applications	1071-5797	
281	Fire Safety Journal	0379-7112	
282	FlatChem	2452-2627	
283	Flow Measurement and Instrumentation	0955-5986	
284	Fluid Phase Equilibria	0378-3812	
285	Focus on Catalysts	1351-4180	
286	Focus on Pigments	0969-6210	
287	Focus on Polyvinyl Chloride	1468-5736	
288	Focus on Powder Coatings	1364-5439	
289	Focus on Surfactants	1351-4210	
290	Food and Bioproducts Processing	0960-3085	
291	Food Bioscience	2212-4292	
292	Food Chemistry	0308-8146	
293	Food Hydrocolloids	0268-005X	
294	Food Packaging and Shelf Life	2214-2894	
295	Food Structure	2213-3291	
296	Forensic Chemistry	2468-1709	
297	Forensic Science International	0379-0738	
298	Forensic Science International Supplement Series	1875-1741	
299	Forensic Science International: Digital Investigation	2666-2817	
300	Fuel	0016-2361	
301	Fuel and Energy Abstracts	0140-6701	
302	Fuel Processing Technology	0378-3820	
303	Fusion Engineering and Design	0920-3796	
304	Future Generation Computer Systems	0167-739X	
305	Fuzzy Sets and Systems	0165-0114	
306	Gas Separation & Purification	0950-4214	
307	Genetic Analysis: Biomolecular Engineering	1050-3862	
308	Geobios	0016-6995	
309	Geochemistry	0009-2819	
310	Geochimica et Cosmochimica Acta	0016-7037	
311	Geoderma	0016-7061	

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312	Geoderma Regional	2352-0094	
313	Geomechanics for Energy and the Environment	2352-3808	
314	Geomorphology	0169-555X	
315	GeoResJ	2214-2428	
316	Geotextiles and Geomembranes	0266-1144	
317	Geothermics	0375-6505	
318	Global and Planetary Change	0921-8181	
319	Gondwana Research	1342-937X	
320	Graphical Models	1524-0703	
321	Graphical Models and Image Processing	1077-3169	
322	Handbooks in Operations Research and Management Science	0927-0507	
323	Healthcare	2213-0764	
324	Heat Recovery Systems and CHP	0890-4332	
325	High Energy Density Physics	1574-1818	
326	Historia Mathematica	0315-0860	
327	Hydrometallurgy	0304-386X	
328	Icarus	0019-1035	
329	IFAC Journal of Systems and Control	2468-6018	
330	Image and Vision Computing	0262-8856	
331	Indagationes Mathematicae	0019-3577	
332	Information & Management	0378-7206	
333	Information and Computation	0890-5401	
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806	Sustainable Materials and Technologies	2214-9937	
807	Sustainable Production and Consumption	2352-5509	
808	Swarm and Evolutionary Computation	2210-6502	
809	Symposium (International) on Combustion	0082-0784	
810	Synthetic Metals	0379-6779	
811	Systems & Control Letters	0167-6911	
812	Systems Engineering – Theory & Practice	1874-8651	
813	Talanta	0039-9140	
814	Tectonophysics	0040-1951	
815	Telecommunications Policy	0308-5961	
816	Telematics and Informatics	0736-5853	
817	Tetrahedron	0040-4020	
818	Tetrahedron Letters	0040-4039	
819	Tetrahedron: Asymmetry	0957-4166	
820	The Chemical Engineering Journal and the Biochemical Engineering Journal	0923-0467	
821	The Electricity Journal	1040-6190	
822	The Journal of Chemical Thermodynamics	0021-9614	
823	The Journal of Logic and Algebraic Programming	1567-8326	

	JOURNAL TITLE	ISSN	Comply/ Not Comply
824	The Journal of Logic Programming	0743-1066	
825	The Journal of Mathematical Behavior	0732-3123	
826	The Journal of Strategic Information Systems	0963-8687	
827	The Journal of Supercritical Fluids	0896-8446	
828	Theoretical and Applied Fracture Mechanics	0167-8442	
829	Theoretical Computer Science	0304-3975	
830	Thermal Science and Engineering Progress	2451-9049	
831	Thermochimica Acta	0040-6031	
832	Thin Solid Films	0040-6090	
833	Thin-Walled Structures	0263-8231	
834	Topology	0040-9383	
835	Topology and its Applications	0166-8641	
836	TrAC Trends in Analytical Chemistry	0165-9936	
837	Transactions of Nonferrous Metals Society of China	1003-6326	
838	Transportation Geotechnics	2214-3912	
839	Transportation Research Part A: Policy and Practice	0965-8564	
840	Transportation Research Part C: Emerging Technologies	0968-090X	
841	Trends in Biotechnology	0167-7799	
842	Trends in Environmental Analytical Chemistry	2214-1588	
843	Tribology International	0301-679X	
844	Tunnelling and Underground Space Technology	0886-7798	
845	Ultramicroscopy	0304-3991	
846	Ultrasonics	0041-624X	
847	Ultrasonics Sonochemistry	1350-4177	
848	Upstream Oil and Gas Technology	2666-2604	
849	Urban Climate	2212-0955	
850	Utilities Policy	0957-1787	
851	Vacuum	0042-207X	
852	Vehicular Communications	2214-2096	
853	Vibrational Spectroscopy	0924-2031	
854	Vistas in Astronomy	0083-6656	
855	Waste Management	0956-053X	
856	Water Research	0043-1354	
857	Water Security	2468-3124	
858	Wave Motion	0165-2125	
859	Wear	0043-1648	
860	Women's Studies International Forum	0277-5395	
861	World Patent Information	0172-2190	
862	Zeitschrift für Medizinische Physik	0939-3889	
863	Zeolites	0144-2449	

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Section VIII. Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of

- bid submission; **and**
- (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
- or**
- A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
- or**
- duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

***For some of the above forms, templates are provided through this link:
<https://www.gppb.gov.ph/downloadables.php>***

