



**Republic of the Philippines**  
**Department of Science and Technology**  
**PHILIPPINE SCIENCE HIGH SCHOOL-BICOL REGION**  
**CAMPUS**  
**Tagongtong, Goa, Camarines Sur**



**REQUEST FOR EXPRESSION OF INTEREST FOR *the***  
***Procurement of Consultancy Services for Academic***  
***Building III***

1. The PHILIPPINE SCIENCE HIGH SCHOOL-BICOL REGION CAMPUS through the National Expenditure Program (NEP) for CY 2017 intends to apply the sum of **two million (P2,000,000.00) pesos** the Approved Budget for the Contract (ABC) to payments under the contract for Architectural and Engineering Design and Consultancy Services for Academic Building III. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The procuring entity now calls for the submission of eligibility documents for Architectural and Engineering Design and Consultancy Services for Academic Building III. Interested consultants must submit their eligibility documents on or before **December 21, 2016, 1:00 o'clock in the afternoon at Seminar Hall, Admin. Bldg., Philippine Science High School-Bicol Region Campus, Tagongtong, Goa, Camarines Sur.** Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. The BAC shall draw up the short list of consultants from those who have submitted eligibility documents/Expression of Interest and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of three (3) to five(5) prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

Criteria	Percentage
Applicable Experience	35%
Qualification of Personnel	30%
Current Workload	35%
<b>TOTAL</b>	<b>100%</b>

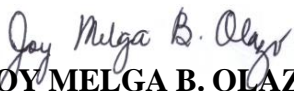
4. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.


5. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation/Selection (QCBE/QCBS)*, procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
6. The contract shall be completed within 60 days.
7. The bidding activities are as follow:

Activities	Date
Eligibility Check	December 21, 2016 @ 1 PM
Pre-bid Conference	January 9, 2017 @ 1 PM
Opening of Bids	January 23, 2017 @ 10 AM
Post Qualification	January 24-30, 2017
Award of Contract	Upon Approval by the PSHS-BOT

8. The *Procuring Entity* reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

  
**JOY MELGA B. OLAZO**  
*Head, BAC Secretariat*

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**FELY B. BUERA**  
BAC Chairman

## **Eligibility Requirements**

### **Class “A” Documents**

#### **a) Legal Documents**

- i) Registration certificate from SEC, DTI for sole proprietorship or CDA for cooperatives.
- ii) Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.
- iii) Tax clearance per E.O 398, s. 2005 as finally reviewed and approved by the BIR

#### **b) Technical Documents**

- iv) Statement of the prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started if any, whether similar or not similar in nature and complexity to contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB.
- v) Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions, including their respective curriculum vitae.

#### **c) Financial Document**

- vi) The consultant's audited financial statements, showing, among others the consultant's total and current assets and liabilities, stamped “ received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

### **Class “B” Document**

Valid joint venture agreement (JVA) , in case a joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the PhilGEPS Certificate of Registration in accordance with section 8.5.2 of IRR of RA 9184.