



*Integrity*



*Excellence*

*+Service to Nation*

22 August 2023

**PSHS-BRC**  
**Special Order No. 153**  
**Series of 2023**

**SUBJECT : COMPOSITION AND FUNCTIONS OF SALN REVIEW AND COMPLIANCE COMMITTEE**


In the interest of service, the following personnel shall compose the SALN Review and Compliance Committee:

Chairperson : JAY P. BASSIG, *FAD Chief*  
Members : ANNABELLE B. DELOVINO, *HRMO*  
FE S. BALANG, *Administrative Officer IV*

The Committee shall perform the following duties and functions:

1. Establish procedures for the review of the submitted SALN, as to its completeness;
2. In the event that an official or employee of this office has not filed the SALN on time, said Committee shall have the authority to take the necessary action in accordance with the Civil Service Commission laws, rules and regulations; and
3. Ensure that the SALN Filers must attach and submit required documents.
4. The Secretariat shall render services to the Review and Compliance Committee and handle the safekeeping and systematic filing of the SALN documents.

This Order shall take effect immediately and shall remain valid until revoked.

  
**ENGR. LORVI B. PAGOROGON**  
Campus Director