


ANNUAL PROCUREMENT PLAN FOR 2017 - AMENDMENT
For Common-Use Supplies and Equipment


Department/Bureau/Office: **PHILIPPINE SCIENCE HIGH SCHOOL - BICOL REGION CAMPUS**
 Region : **V**
 Address : **TAGONGTONG, GOA, CAMARINES SUR**

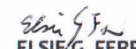
Contact Person: **ELSIE G. FERRER**
 Position : **DIRECTOR III**
 E-mail : **egferrer@pshs.edu.ph**
 Telephone No : **(054) 453 2048**

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Qty
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES																				
Microphone cord	roll			2	2				0				0				0	2	6,360.00	12,720.00
Extension wire # 12, flat cord	roll			1	1				0				0				0	1	9,540.00	9,540.00
Boom microphone with cord	meter			100	100				0				0				0	100	81.40	8,140.00
Stand microphone	piece			4	4				0				0				0	4	826.00	3,304.00
Outlet	piece			4	4				0				0				0	4	100.00	400.00
Male plug	piece			2	2				0				0				0	2	42.00	84.00
Cross over, PBX	piece			2	2				0				0				0	2	4,642.00	9,284.00
Equalizer	piece			1	1				0				0				0	1	4,642.00	4,642.00
Toilet bowl, push button	piece				0			1	1				0				0	1	4,800.00	4,800.00
Toilet bowl with cover	piece				0			1	1				0				0	1	850.00	850.00
EQUIPMENT																				
Paper shredder	unit				0				0		2		2				0	2	65,861.68	131,723.36
Photocopier B & W	unit				0				0	1			1				0	1	59,000.00	59,000.00
C. TOTAL (A + B):																			244,487.36	
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																			24,448.74	
E. GRAND TOTAL (C + D)																			268,936.10	
F. APPROVED BUDGET BY THE AGENCY HEAD																				
G. MONTHLY CASH REQUIREMENTS																				
G.1 Available at Procurement Service Stores																				
G.2 Other Items not available at PS but regularly purchased from other sources				48114				5650					190723.4				0			244,487.36
TOTAL MONTHLY CASH REQUIREMENTS				48114				5650					190723.4				0			244,487.36

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

LORNA P. HERNANDEZ
 Administrative Officer III
 Date Prepared: June 30, 2017

Certified Funds Available /
 Certified Appropriate Funds Available:

MERLY V. PALAYPAYON
 Accountant II

Approved by:

ELSIE G. FERRER
 Head of Office/Agency