



PHILIPPINE SCIENCE HIGH SCHOOL - BICOL REGION CAMPUS
Tagatangong, Goa, Camarines Sur
Mobile Number 09472063278 (Smart) / 09568070784 (Globe)

Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program / Project	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief description of Program/Project)
				Ads/Post of IB / REI	Sub/Opn of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2021 CURRENT APPROPRIATION												
I. CAPITAL OUTLAY - Locally Funded Projects												
B.I.h	PSHS Bicol Region Campus - Region V											
	Construction of Materials Recovery Facility	FAD/CISD/SD	PB/SVP	2.15.21	3.05.21	Mar 2021	Mar 2021	GAA	2,000,000.00		2,000,000.00	SVP for Project Engineers
	Construction of Property Building	FAD/CISD/SD	PB/SVP	2.15.21	3.05.21	Mar 2021	Mar 2021	GAA	5,000,000.00		5,000,000.00	SVP for Project Engineers
	Repair & Improvement of Dormitory Building (for boys/girls)	CISD	PB/SVP	2.15.21	3.05.21	Apr 2021	Apr 2021	GAA	8,000,000.00		8,000,000.00	SVP for Project Engineers
	Rehabilitation of School Buildings	FAD/CISD/SD	PB/SVP	6.10.21	6.30.21	Jul 2021	Jul 2021	GAA	24,000,000.00		24,000,000.00	SVP for Project Engineers
	Site Development	FAD/CISD/SD	PB/SVP	5.12.21	5.31.21	Jun 2021	Jun 2021	GAA	500,000.00		500,000.00	SVP for Project Engineers
	Upgrading of Network Infrastructure & Communication System	FAD/CISD/SD	PB/SVP	4.12.21	4.30.21	May 2021	May 2021	GAA	1,000,000.00		1,000,000.00	SVP for Project Engineers
	Construction of Motorpool & Parking Area	FAD/CISD/SD	PB/SVP	3.29.21	4.15.231	May 2021	May 2021	GAA	5,000,000.00		5,000,000.00	SVP for Project Engineers
	Implementation of K-12 Program (MITHI-ICT Infrastructure)	CID	PB/SVP	3.29.21	4.15.21	Apr 2021	Apr 2021	GAA	725,000.00		725,000.00	
	TOTAL CO 2020 CURRENT APPROPRIATION								46,225,000.00		46,225,000.00	
III. CAPITAL OUTLAY - EQUIPMENT												
A.II.b.71	1. Information & Communication Equipment	FAD/CISD/SSD	PB/NP (53.5)	5.12.21	5.31.21	Jun 2021	Jun 2021	GAA	1,280,000.00		1,280,000.00	offices & comlab
	1. Desktop PC (32 @ 40,000.00)	SPMU & OCD	SVP/NP (53.5)			Jun 2021	Jun 2021	GAA	40,000.00		40,000.00	SPMU & OCD
	2. Printing Equipment											
	1. Printer (2 @ 20,000)											
	3. Technical & Scientific Equipment											
	1. Soxhlet Extractor (1 @ 26,000)	CHEM	SVP/NP (53.5)			Dec 2021	Dec 2021	GAA	26,000.00		26,000.00	CHEM
	2. 20X-40X Binocular Dissecting Microscope with USB Camera, Optimized (1 @ 40,000)	BIO						GAA	40,000.00		40,000.00	BIO
	3. 40X-2000X Digital Binocular Light Microscope, Optimized (1 @ 39,000)	BIO						GAA	39,000.00		39,000.00	BIO
	4. Digital Function Generator (1 @ 31,000)	PHYSICS						GAA	31,000.00		31,000.00	PHYSICS
	5. Universal Interface850 (1 @ 80,000)	PHYSICS						GAA	80,000.00		80,000.00	PHYSICS
	6. PASCO Capstone Software (Multiple Divece) (1 @ 25,000)	PHYSICS						GAA	25,000.00		25,000.00	PHYSICS

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	7. Solid Top Chest Freezer with Glass Cover 7 cu.ft. (Silver) (1 @ 19,000) 8. Digital Oscilloscope (5) 100MHz (1 @ 40,000)							GAA	19,000.00		19,000.00	Science Lab
	4. ICT SOFTWARE 1. System Restore Software (Deep Freeze) (90@1,500.00) 2. Office Productivity Tools (28 @ 3,000)	FAD/CISD/SSD	SVP/DC/ NP (53.5)			Jun 2021	Jun 2021	GAA	40,000.00		40,000.00	PHYSICS
								GAA	135,000.00		135,000.00	
								GAA	84,000.00		84,000.00	
	TOTAL CO - EO, 2021 CURRENT APPROPRIATION								1,839,000.00		1,839,000.00	
III. MAINTENANCE AND OTHER OPERATING EXPENSES												
A.II.b.7	A. Travel Expenses											Local and foreign travels
	1. Local	FAD/CISD/SSD	NP A-to-A/SVP					GAA	1,621,000.00	1,621,000.00		
	2. Foreign							GAA	583,000.00	583,000.00		
	B. Training & Scholarship Expenses	FAD/CISD/SSD	SVP									Attendance to seminars / workshops
	1. Training		SVP					GAA	1,488,000.00	1,488,000.00		
	2. Insurance		SVP					GAA	56,700.00	56,700.00		
	3. Books		PB/SVP					GAA	1,701,000.00	1,701,000.00		
	4. Instructional Supplies		SVP	10.04.21	10.22.21	Nov 2021	Nov 2021	GAA	1,134,000.00	1,134,000.00		
	5. School Organ		SVP					GAA	567,000.00	567,000.00		
	6. Awards		SVP					GAA	283,700.00	283,700.00		
	7. Educ & Cultural Activities		SVP					GAA	1,701,000.00	1,701,000.00		
	8. Summer Internship		SVP					GAA	270,000.00	270,000.00		
	9. Others(attendance to comp, etc)		SVP					GAA	567,000.00	567,000.00		
	C. Supplies and Materials	FAD/CISD/SSD	NP AtoA/SVP					GAA	1,450,000.00	1,450,000.00		Various regular office supplies available/not available at PS
	1. Office Supplies							GAA				MDS checkbooks to be purchased at LBP
	2. Accountable Forms	FAD	Shopping / SVP / DC					GAA	10,000.00	10,000.00		



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	3. Drugs and Medicines	SSD	Shopping / SVP / DC					GAA	121,000.00	121,000.00		
	4. Medical & Dental Laboratory Supplies	SSD	SVP					GAA	616,000.00	616,000.00		
	5. Textbooks and instructional materials	CISD/SSD	PB/SVP/DC	10.04.21	10.22.21	Nov 2021	Nov 2021	GAA	598,000.00	598,000.00		
	6. Fuel, oil and lubricants	FAD	SVP					GAA	732,000.00	732,000.00		
	7. ICT Office Supplies	FAD/CISD/S SD	Shopping / SVP / DC / NP					GAA	680,000.00	680,000.00		
	8. ICT Equipment-Semi-Expendable	FAD/CISD/S SD	Shopping / SVP / DC					GAA	300,000.00	300,000.00		
	9. Other supplies & Materials	FAD/CISD/S SD	Shopping / SVP / DC					GAA	718,000.00	718,000.00		
	D. Utility Expenses											
	1. Water	FAD	DC					GAA	480,000.00	480,000.00		PDA
	2. Electricity	FAD	DC					GAA	2,856,000.00	2,856,000.00		Electric Cooperative (CASURECO IV)
	E. Communication Services											
	1. Postage, deliveries and courier services	FAD/CISD/S SD	SVP/DC					GAA	72,000.00	72,000.00		
	2. Mobile services	FAD/CISD/S SD	SVP/DC					GAA	103,000.00	103,000.00		
	3. Landline	FAD/CISD/S SD	SVP/DC					GAA	87,000.00	87,000.00		
	4. Internet Expenses	FAD/CISD/S SD	PB/SVP/DC					GAA	2,170,000.00	2,170,000.00		
	5. Cable, Satellite, Telegraph and Radio Expenses	FAD/CISD/S SD	SVP/DC					GAA	11,000.00	11,000.00		
	F. Awards, Rewards and Prizes	CID	SVP/DC					GAA	50,000.00	50,000.00		
	G. Extraordinary & Misc Expenses	OCD	SVP/DC					GAA	116,000.00	116,000.00		
	H. Professional Services											
	1. Legal services	FAD	SVP					GAA	10,000.00	10,000.00		for COA Auditors
	2. Auditing services	COA	Shopping / SVP / DC					GAA	50,000.00	50,000.00		
	3. Consultancy services	FAD	SVP					GAA	200,000.00	200,000.00		
	4. Other professional services	FAD	SVP					GAA	400,000.00	400,000.00		Includes honorarium of resource speakers



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I. General Services	1. Environment / sanitary services	FAD	SVP	10.07.20	10.27.20	Dec 2020	Dec 2020	GAA	120,000.00	120,000.00		
	2. Janitorial services	FAD	PB	10.07.20	10.27.20	Dec 2020	Dec 2020	GAA	1,477,000.00	1,477,000.00		
	3. Security services	FAD	PB	10.07.20	10.27.20	Dec 2020	Dec 2020	GAA	2,251,000.00	2,251,000.00		
	4. Other general services	FAD	SVP					GAA	1,416,000.00	1,416,000.00		
J. Repairs and Maintenance	1. Land improvements	FAD	SVP					GAA	84,000.00	84,000.00		Includes labor and materials for the repairs and maintenance
	2. School buildings	FAD	SVP					GAA	200,000.00	200,000.00		
	3. Other Structures	FAD	SVP					GAA	100,000.00	100,000.00		
	4. Hostels & Dormitory	FAD	SVP					GAA	256,000.00	256,000.00		
	5. Other Machinery & Equipment	FAD	SVP					GAA	150,000.00	150,000.00		Includes maintenance of tires, battery & change oil
	6. Office equipment	FAD	SVP					GAA	75,000.00	75,000.00		
	7. Furnitures & Fixtures	FAD	SVP					GAA	56,000.00	56,000.00		
	8. ICT equipment	FAD	SVP					GAA	200,000.00	200,000.00		
	9. Technical & Scientific Equipment	FAD	SVP					GAA	100,000.00	100,000.00		
	10. Motor vehicles	FAD	SVP					GAA	351,000.00	351,000.00		
K. Taxes, Insurance Premiums and Other Fees	1. Insurance Expenses	FAD	NP A-to-A					GAA	2,938,000.00	2,938,000.00		Insurance with GSIS Bond of officers at the BOT Bond of officers at the BOT
	2. Fidelity bond premium	FAD	NP A-to-A					GAA	173,000.00	173,000.00		
	3. Taxes, Duties and Licenses	FAD	NP A-to-A					GAA	60,000.00	60,000.00		
L. Advertising Expenses		FAD	NP/SVP					GAA	60,000.00	60,000.00		Includes advertisement of vacant positions
M. Subscription Expenses		FAD	NP/SVP					GAA	187,000.00	187,000.00		newspaper, journals and magazines
N. Printing and Publication		FAD	NP/SVP					GAA	120,000.00	120,000.00		tarpauling printing, filers, souvenirs



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	O. Representation Expenses	FAD	NP/SVP					GAA	450,000.00	450,000.00		meals and accomodation for the conduct of seminars/trainings/workshops
	P. Transportation & Delivery Expenses	FAD	NP/SVP					GAA	138,000.00	138,000.00		freight cost on deliveries of supplies and equipment
	Q. Rent of Motor Vehicles	FAD	NP/SVP					GAA	50,000.00	50,000.00		for transport of personnel/visitors
	R. Membership Dues and Contributions to Orgs	FAD	NP/SVP					GAA	53,000.00	53,000.00		
	S. Other MOOE	FAD	NP/SVP					GAA	100,000.00	100,000.00		
	T. Implementation of K-12 Program (MITHI-ICT Infrastructure) ICT Software Subscription Expenses	FAD	NP/SVP					GAA	30,000.00	30,000.00		
	TOTAL MOOE, 2021 CURRENT APPROPRIATION								32,997,400.00	32,997,400.00		
	TOTAL, APP FOR FY 2021								81,061,400.00	32,997,400.00	48,064,000.00	

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